



**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station
1095 W Perry St, Bourbonnais, IL 60914
October 26, 2020 at 5:30 P.M.**

The October 26, 2020 Board of Commissioners Meeting was called to order by President Hebert at 5:30 pm with the following people present:

Commissioners Present: Wayne Delabre, Clark Gregoire, Anthony Settle, Brian Hebert

Appointees Present: Hollice Clark, Dan Borschnack, Michael Hayes

Staff Present: Amanda Langlois, Paula Rogers, Joe Galloy, Sarah Winkel, and Mike Crews

Presentation: None

Staff Reports:

Hollice Clark - Report is given weekly to board. Clark did add he is waiting on one response for the 5-year capital plan, once he receives it, he will get the information on a spreadsheet for the board. He handed out prospective questions for the new board member interviews. Clark suggested to hold interviews on November 4, 2020 starting at 5:30 pm at the Exploration Station, and then have the Committee of the Whole Meeting and November board meeting on Monday November 23, 2020. He noted that the Chocolate Tour is postponed until Feb 5, 2022. Clark also stated that there are many great articles in the IPRA magazine that the commissioners should read. And lastly, the pavilion restrooms will be closing each day at 3:30 pm due to vandalism.

Finance & Personnel: Paula Roger's board report was filed with the October 26, 2020 Board Packet. She added that she has all journal entries posted so the auditors should be wrapping the audit up. She will email financials this week to the board. Roger's noted revenues are down \$133,000 but expenditures are down as well, which puts us in a decent place. She stated Bill Elder was in and was very happy with the new misty machine. Clark added that Tammy Marcotte also commented on how wonderful they are.

At this time, Clark told the board we received a thank you card for the memorial gift to the Brza family for the passing of her father.

Rec Department: Sarah Winkel's board report was filed with the October 26, 2020 Board Packet. She reminded the board there will not be a printed brochure for January and February, it will simply be virtual. A newsletter survey went out to patrons. Winkel stated that our basketball league was canceled, the scary movie went well, and thanked the board for the misty machines as well.

Diamond Point: Mike Crews' board report was filed with the October 26, 2020 Board Packet. He noted last week was the last practice scheduled for Diamond Point for the season and they are still repairing sprinkler heads and finishing up projects.

Hebert added at this time that Hollice Clark, his son and Brian, all went to the field dedication for Gerry Gund at the Kankakee Valley Park District. He wanted to let everyone know that the District and the Board also thanked Gund for his business at Diamond Point.

Parks & Grounds: Joe Galloy's board report was filed with the October 26, 2020 Board Packet. Galloy stated that they have been able to keep up on mowing the leaves, odd and end items throughout the park and are caught up on bench building as well. He knows that the museum parking lights are not working and he is getting the part this week and they will be fixed soon. Hebert added that he appreciated the way the park looks and was happy Galloy caught the kids that did the vandalism.

Marketing: Sharon Richardson was absent, but her board report was filed with the October 26, 2020 Board Packet.

Ad Hoc Committee Reports:

Special Recreation: No quorum for meeting, no minutes submitted.

Living History: No meeting scheduled

Consent Agenda: A motion was made by Gregoire and seconded by Settle to approve the Consent Agenda. **Roll Call: Settle-AYE, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

-Approval of the minutes of Regular Board Meeting October 5, 2020

(Rescheduled from September 28, 2020)

-Approval of the minutes for Committee of the Whole Meeting October 21, 2020

Unfinished Business: N/A

New Business: Hebert asked if there was a motion to approve the Accounts Payable. Settle made the motion and Delabre seconded. **Roll Call: Settle-AYE, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there was a motion to approve Payroll. Delabre made the motion and Gregoire seconded. **Roll Call: Settle-AYE, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there was a motion to approve a delegate for the IAPD business meeting on January 30, 2021. Delabre made the motion to nominate Hollice Clark as the delegate and Gregoire seconded. **Roll Call: Settle-AYE, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Hebert then stated it is unfortunate we have to do this, but due to all of the vandalism in the park, he is asking for a motion to approve the Agency Agreement with the Kankakee Sheriff's Department. Delabre added that hopefully just seeing the presence of the Sheriff, will help. Hebert asked if they would be covered under our liability, Clark stated PDRMA approved the agreement and Michael Hayes added he did not have to add anything to the agreement and that the sheriff's insurance would be used first to cover anything. Gregoire made the motion and Delabre seconded. **Roll Call: Settle-AYE, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there was a motion to approve Ordinance 20-07 Local Emergency Ordinance, which would allow the board and district to keep functioning if there was a shutdown. Delabre made the motion and Settle seconded. Clark read the email from PDRMA: *Sara Yager stated that she is good with this agreement. It asks very little of the park district and has no insurance requirements or indemnification provisions. Normally I'd advise requiring the outside entity coming onto property to have insurance and extend it to the park district, but here the Sheriff's Department is (a) going to have insurance/be a member of a risk pool, (b) basically doing the park district a favor, and (c) not asking for much in return other than cooperation in investigations. Further, if the park district asks for indemnification/insurance, the Sheriff's Department will likely turn around and do the same -- and I would not advise the park district offering to indemnify the police for their actions (or offer up AI extension), as police have targets on their backs with respect to litigation currently. With that background, I'm fine with a more barebones structure as is.*

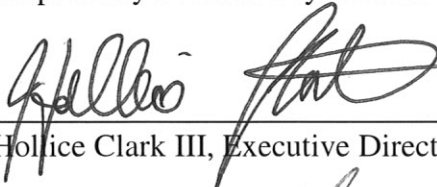
Roll Call: Settle-AYE, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.

Hebert asked if there was a motion to approve the 2021 Board Meeting schedule with the amended change. Delabre made the motion and Settle seconded. **Roll Call: Settle-AYE, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there was anything else. Delabre noted that former Commissioner Bennett attended a Special Recreation board meeting in August and a Committee of the Whole meeting as well, when she had closed on her residency in early August and had moved out several days before. She would've put the district in a bad position if she had voted on anything in the meetings. Transparency was always a topic with the board during Delabre's presidency, and there were board members that knew of Bennett's actions. Moving forward, Delabre would like to remind board members to be sure they practice more transparency.

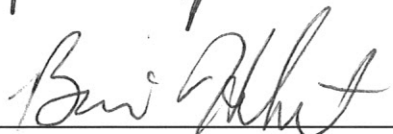
With no further business a motion was made by Delabre to adjourn the meeting at 6:02 pm and seconded by Settle. Motion carried.

Respectfully Submitted by Amanda Langlois


Hollie Clark III, Executive Director

11-23-2020

Date


Brian Hebert, President

11-23-20

Date

Minutes approved at the November 23, 2020 board meeting