

**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
April 24, 2017 at 5:30 P.M.**

The April 24, 2017 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Kim Bennett, Clark Gregoire, Brian Hebert, Anthony Settle and Wayne Delabre.

Appointees Present: Paula Jacobi, Dan Borschnack and Hollice Clark

Staff Present: Elaine VanTassel, Brittany Beck, Sarah Winkel, Todd Poole and Amy DuMontelle

Visitors Present: Andrew Pranger, Mike Pranger, John Evans Sr., William Hengl, Carol Churilla, Nancy Evans, Lorrie Gibson

Public Comment: N/A

Pride Recognition:

Brittany Beck along with President Delabre and Executive Director Clark presented a P.R.I.D.E. Award to Elaine VanTassel. Brittany Beck thanked Elaine for going above and beyond in her duties as an Adventure Guide. Elaine always brings knowledge and positivity with her work, and has made many donations of time and materials to the Exploration Station.

Anthony Settle along with President Delabre and Executive Director Clark presented a P.R.I.D.E. Award to John Evans Sr. Anthony Settle thanked Mr. Evans for his many years of volunteering and his willingness to always be available to help at during Sleepy Hollow.

Presentation by Andrew Pranger:

Andrew Pranger handed out formal "Eagle Scout Project Proposal" *This proposal will be filed with these minutes.* Andrew Pranger gave a summary of this proposal:

- Construction of a brick patio in front of the horse barn on the gravel path between the farmhouse parking lot and Kennedy Drive.
 - Estimated cost; \$1500.00 (fifteen hundred dollars and 00/100) this money will be collected by donations from the local community
 - Timeline, if approved now would be end of June or beginning of July
 - Construction should take two weeks, the area would need to be closed off to ensure safety.
- President Delabre asked for a consensus of the Board. All approved the proposed project.

Presentation by Lorrie Gibson:

Lorrie Gibson presented her findings from meeting with local community leaders and a Community Leaders Summary Report was handed out. *This report will be filed with these minutes.*

Staff Reports:

Executive Director: – Hollice Clark submitted his monthly Executive Director Report (filed with the April 24, 2017 Board Packet). Along with this report Mr. Clark reported the following:

- Our Annual Volunteer Recognition Event will take place at Perry Farm on May 11th at 6:30 pm
- Congratulations to Brittany Beck and her Exploration Station staff for their recognition by the Inspired Strategy Agency at Olivet Nazarene University.

Finance & Personnel – Executive Director Clark gave a summary an Estimated Cash Position Report through June 30, 2017

This report will be filed with these minutes.

Exploration Station – Sarah Winkel submitted an update based on a monthly report from Brittany Beck, for the Exploration Station which is included in the April 24, 2017 Board Packet.

Recreation - Sarah Winkel submitted her monthly Recreation Department Report. This report has been filed with the April 24, 2017 Board Packet. The following highlights were given:

- The May thru August BTPD brochure is out. Planning for the next one has begun.
- Our new Athletics Director has been hired, Justin Glenn will be relocating from NC and begin working May 15th. We are excited about all that Justin will bring to this position.
- We have had many successful events recently and the Recreation Station Open House will be coming soon

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the April 24, 2017 Board Packet.

Executive Director Clark mentioned that games have begun and thanked the Board for installing the overflow parking, without this available the games the first weekend would have needed to be cancelled.

Parks & Grounds – Todd Poole submitted a monthly Parks and Grounds Report. This report has been filed with the April 24, 2017 Board Packet.

- mowing has commenced
- One full-time summer maintenance position has been filled and the second one will hopefully be filled soon.
- Garden Plots have been tilled and are ready to go for the season.
- Our new male horse will arrive tomorrow around 2PM

Ad Hoc Committee Reports:

Special Recreation: March 21, 2017 minutes were submitted and filed with the April 24, 2017 Board Packet.

Living History: Minutes from March 15, 2017 were submitted and filed with the April 24, 2017 Board Packet.

Consent Agenda:

A motion was made by Bennett to approve the consent agenda. Seconded by Settle
Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Abstained, Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- March 27, 2017
(With amendment to part time HR Clerk position from 30 to 40 hours to “average 30 hours”)
- Committee of the Whole minutes- March 22, 2017
(Willowhaven Project bid discussion, edited by Paula Jacobi)
- Approval of bills

Unfinished Business:

New Business:

The ambulance exhibit in the back yard of the Exploration Station is being looked at. We have been having an ongoing problem with wasps making nests in multiple areas of the ambulance and after revisiting the situation this afternoon, Executive Director Clark asked the board for permission to remove the ambulance and include a disposal ordinance for official vote at the May 22, 2017 meeting. A consensus was taken and permission granted.

Oath of Office was administered to newly elected Board Commissioners

Wayne Delabre made an appointment of Executive Director Hollice Clark as President Pro-Tem for the purpose of holding an Election of Board Officers.

A nomination was made to name Hebert as President of the Bourbonnais Township Park District Board of Commissioners by Bennett, no second with received, nomination failed. A request for any other nominations was made.

A nomination was made to name Delabre as President of the Bourbonnais Township Park District Board of Commissioners by Gregoire and seconded by Settle. A request for any other nominations was made three (3) times.

With no other nominations offered. Gregoire made a motion to close nominations for President of the Bourbonnais Township Park District Board of Commissioners. Bennett seconded. All in Favor. Motion carried.

A nomination was made to name Gregoire as Vice President of the Bourbonnais Township Park District Board of Commissioners by Settle and Delabre, a request for any other nominations was made.

A nomination was made to name Bennett as Vice President of the Bourbonnais Township Park District Board of Commissioners by Hebert and Bennett, a request for any other nominations was made three (3) times.

With no other nominations offered. Gregoire made a motion to close nominations for Vice President of the Bourbonnais Township Park District Board of Commissioners were closed. Bennett seconded. All in Favor. Motion carried.

A motion was made by Gregoire to elect Delabre as President of the Bourbonnais Township Park District Board of Commissioners. Settle seconded. Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Abstained. Motion carried.

As advised by legal counsel, Paula Jacobi, roll call was taken to elect Vice President of the Bourbonnais Township Park District Board of Commissioners. Roll call: Bennett -Bennett, Gregoire- Gregoire, Hebert- Bennett, Settle- Gregoire; Delabre- Gregoire. Gregoire named Vice President.

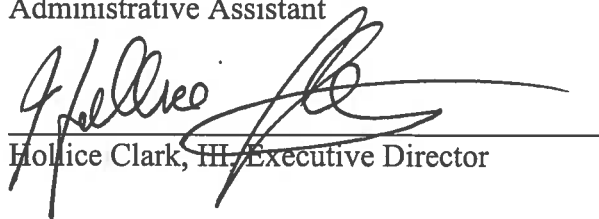
A motion was made by Gregoire to make the following appointments: Paula Jacobi, Board Attorney, Dan Borschneck, Board Treasurer and Hollice Clark, Secretary, Sarah Winkel, Assistant Secretary. Settle seconded. All in Favor, Motion carried.

President Delabre asked that the Board consider tabling the Commissioners Committee Assignments for FY 2017-18. This will give everyone some time to consider combining committee assignments with the monthly Committee of the Whole meeting as it may prove to be more efficient. All agreed to think on this proposal. Gregoire made a motion to table the Commissioners Committee Assignments for FY 2017-18 until May 22, 2017. Settle seconded. All in Favor, Motion carried.

Motion to adjourn at by Bennett, seconded by Hebert. All in favor, Motion carried.

Respectfully submitted,

Amy L. DuMontelle,
Administrative Assistant



Hollice Clark, III, Executive Director

05-22-2017

Date

Wayne Delabre

Wayne Delabre, President

May 22, 2017

Date

Minutes approved at the board meeting of May 22, 2017.

Eagle Scout Project Proposal - Andrew Pranger, 24 April 2017

Introduction -

- My name is Andrew Pranger, and I am a resident of the Township of Bourbonnais. I am a very involved sophomore at BBCHS. My involvement is through Boy Scouts Troop 324, in which I am a Life scout, I am a member of the BBCHS band and Robotics team, Ironclad, I have involvement with Acting Out Theatre Company, and I am a recent inductee of Tri-M Music Honor Society!
- Today I am here to propose my eagle project, which is a project that a Life scout must complete in order to finish the program of Boy Scouts and become an Eagle, the final rank. This project must give benefit to the community, and provide a sense of leadership and teamwork to the group who finishes the project.

My Proposed Project -

- I am proposing that we construct a brick patio in front of the barn, on the gravel path in between Kennedy Drive and the farmhouse parking lot. This patio would be the width of the barn and follow the increasing grade of the current gravel up until about the barn doors, where it would remain flat.
 - The overall project is estimated to cost about \$1,500. This amount will be collected by donations of supplies and money from the local community.
 - The timeline for the project is if approved now, we would like to have it entirely finished by the end of June to mid-July. From now until about June, the project will be mostly collecting donations and wrapping up on a final design.
 - Actual construction will take place over the duration of two weekends once the financial and paperwork obligations have been met
 - The necessary safety precautions will be met to ensure the safety of the workers, staff of the park, and visitors will be a number one priority



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**BOURBONNAIS TOWNSHIP PARK DISTRICT
STRATEGIC PLANNING PROCESS 2016-2017**

COMMUNITY LEADER INTERVIEWS: SUMMARY REPORT

March 2017

**Lorrie Gibson
Strategic Management Consulting**

COMMUNITY LEADER INTERVIEWS: SUMMARY REPORT

Scope of Initiative: As part of the Park District’s 2016-2017 strategic planning process, invitations were extended to 13 community leaders, asking them to participate in 1:1 interviews with the Park District’s strategic planning consultant. Eleven participated. (A list of invitees and those who accepted is included in Appendix 1.)

The objective was two-fold:

- To understand the community perception of the Park District from these community leaders’ “big picture” perspectives.
- To receive community leaders’ input on opportunities and challenges facing the Park District.

Key findings:

- Overall perception: Park District is highly respected as a well-functioning, effective organization.
- Perry Farm: revered—and very appreciated.
- Community events: well-known and highly regarded.
- Partnering: recent partnering initiatives with Village of Bourbonnais recognized by all and applauded.

Bottom line:

There is no big negative noise in the community regarding the Park District. And, more importantly, there are a lot of positive perceptions; there is solid respect. The Park District is in a firm position to build on its achievements.

Content of this report:

- Breakdown of key findings.....Pages 2-4
- Input on potential opportunities.....Pages 5-8
- Input on existing challenges.....Pages 9-10
- Ideas and suggestions.....Page 11

BREAKDOWN OF KEY FINDINGS

Positive perceptions

Hands down without exception, the community leaders interviewed have a strong positive perception of the Park District and believe it contributes to quality of life in our community. Majority not only sees it as a valuable community resource, but also a valuable resource in their personal lives.

- “Appears to be a well-run organization.”
 - Facilities clean
 - Grass mowed
 - Parking lots paved
 - Staff always impressive
 - Appears Hollice runs a tight ship
- “Definitely nailing mission on land use, preservation.”
- “Doing a very good job now. Very open to community.”
- “Top among local agencies for use of tax dollars.”
- “I believe Park District is doing a strong job across the board. I’m a big fan.”
- “Under Hollice’s direction, the Park District has grown to do more things; he helped it all coalesce.”
- “There is a very positive impression of the Park District. Lots of inclusion, especially youth activities and Exploration Station.”
- “Exploration Station is good; they have made it very nice. (Hopefully, it is meeting expectations and making a little money.)”
- “Programs are comprehensive.”
- “I see a comprehensive focus on early childhood, adolescents and then seniors. A Circle of Life.”
- “The first thing people think about when they hear BTPD: Fun. Family. Community. Kids.
- “Have done a good job of marketing.”
- “I’m amazed at what they do with that small number of people.”
- “I applaud the board for stepping up its presence at community events.”

Perry Farm

Without exception, Perry Farm is seen as the crown jewel of the Park District. “When you say BTPD, people think Perry Farm.” All the community leaders appreciate not only the natural beauty of the park, but also the way the park is maintained.

- One community leader’s comments summarized the enthusiasm all share for the park:
 - The Park District is legendary for saving Perry Farm from commercial development, and this is appreciated by the public.
 - The Park puts nature and recreation in the hands of the public.
 - I appreciate the wildlife—coyote, deer, fox, birds.
 - I love that the trails are plowed in the winter so I can safely walk.

Community Events

Community leaders’ comments validate the popularity of many of the community events hosted by the Park District at Perry Farm. They all listed events they attend or are knowledgeable about with no coaxing from interviewer. These events are an integral part of what they believe makes the Park District a key resource in our community.

- Loudest applause: Scarecrow Festival. Everyone mentions it and loves it.
 - “It is so innovative!”
 - “It is just great the way it brings families out to enjoy the park.”
 - “It is so good they should consider a Christmas Tree Festival.”
- Next loudest applause:
 - Family Night Out.
 - Sleepy Hollow (although one person pointed out price had increased and another said he could not get tickets...thought it should be publicized more in advance so he would have had time to get tickets.)
 - Tuesday Concerts in the Park.
- “I have seen more focus on the arts since Sharon Richardson has joined team. This is very good.” (His perception is Park District is too sports-oriented.)

Kudos for partnering

One noteworthy finding in the interviews: almost all of the community leaders commented in a very positive vein on the recent partnering of Park District with the Village of Bourbonnais on the skate park and the Chocolate Tour. These goodwill gestures definitely caught their attention and won their approval. Perhaps an indication of how community wants its government bodies to cooperate and to reach out to the community. Clearly something for Park District to consider expanding.

- “The Chocolate tour was a great bonding of business and government. You normally never see anyone from the village unless you have broken a code. Great partnering of two government parties.”

Other comments on partnering

- Lack of resources will drive partnering of agencies and organizations. United Way agencies know their niche and partner with others who have funds to provide services they cannot provide to their clients.
- Go to industry first with plans for their employees; then they will reciprocate with support for district.
- Need to attract more industry to area to help support Park District; give naming rights.
- It is getting harder and harder to get business and industry support these days; look how little support there is now for Rotary and Kiwanis.
- Partner with industry to support neighborhood celebrations; Park District should partner with neighborhoods to encourage and add to neighborhood celebrations.
- Give naming rights for financial support. It happens in other towns all the time.

POTENTIAL OPPORTUNITIES

Branding positive image of Park District

Throughout the interviews, community leaders suggested the Park District take advantage of the opportunity to “tell your story to win the public’s support.”

- Get word out/communicate to assure public “you are not empire builder; you are not after their tax dollars.”
 - Brand self:
 - You are a careful steward.
 - Let people know what you are considering
 - Justify any move you make with facts and numbers.
- Park District gets a bad rap for tax rate (higher than school district); *people don’t have facts of what you do.*
 - *Diamond Point.* Many thought/still think that facility is a waste of taxpayer dollars. Need to explain the economics of it.
 - Need to get in the room with people and paint a positive picture of all that Park District does with *facts.*
 - Help them understand what Park District is and what is out there for them.
 - Do survey of community to understand if they use services and what they know.
- Park District needs to stop and look at the positives; what are they doing now and how do they help our community.
 - Then get the word out.
 - How do you reach the people in mid-Bradley with this information?
- Communicate about what you do to serve community needs; highlight the good things.
- From planning consultant: Make sure realtors have information on pre-school and other programs to share with potential buyers; perhaps provide simple handout on pre-school? Provide them with brochures?
- Tell your story, like Olivet and KCC who tell story that they care for people.
 - Have people from different demographics you serve look at website to see if it resonates.
- The Park District has to figure out how to get the word out more
 - Show value of what you do
 - Share numbers on Diamond Point and Exploration Station attendance.

Acquisition of Legends

About half of the community leaders interviewed strongly believe the acquisition of Legends by the Park District would be a boost for the community. They acknowledge that taxpayers do not want to foot the bill; some suggest best scenario is to have wealthy individual purchase it and donate it to the Park District. Following is summary of the proponents' comments:

Proponent 1

- Nothing is really missing in area, but Legends would be nice.
- It is there, and it is beautiful. Can't build anything at that purchase price.
- Best scenario: Someone buys it and donates it to park district. Smith, Owenga, Karlock. Give them naming rights. Happens in other towns.
- Provide activities for young and old...all ages. Late into evening for adult leagues.
- Passing referendum for it would be tough
- *Beware of gifts, however; would have to have strong business plan (get right people around the table to help build it) to sustain and make a profit.*

Proponent 2

- Not opposed to Legends being in public hands, but no *tax increase* (right now public will not say "yes" to any tax increase)
- Probably will have to be donated by someone
- Great opportunity for more activities for high school and younger kids
 - Youth for Christ and Denny Lehnus running intramural program (basketball and cheerleading); great turnout.
 - Getting *volunteers* in Kankakee area not a problem.
- Biggest need for great indoor soccer facility: this sport is hottest growing; serves both genders. Now best indoor facility all the way in Frankfort; need something further south.

Proponent 3

- Park District acquiring it would be great. Don't have a large indoor recreation facility.
- But have to help people understand it more: what services does Park District provide now; how could that be expanded or added to with Legends.
- Get the facts out there, upfront. Talk about it.

Proponent 4

- The Park District's acquisition of Legends absolutely must happen. If Legends fails, the mall fails.
- Have to do better job of selling it.

Proponent 5

- I fear Legends could become a white elephant because of taxpayer's negative reaction.
 - What they don't realize is great things, like Navy Pier and cool things in other communities that we visit and love, developed over time with use of those taxpayers' dollars.

Opposition

- One community leader voiced strong opposition to acquisition of Legends by Park District: "The Park District already is too sports-oriented."
- Another, although personally not strongly opposed, noted the "negative vibes" in community regarding Park District acquisition of Legends.
 - However, as pointed out by others, he noted the lack of an indoor soccer facility locally which sends people to Frankfort facility.

KVPD current struggles

While the community leaders as a whole did not recommend a merger of BTPD and KVPD, there is some agreement that the current situation at KVPD behooves BTPD to at least explore what opportunities might arise. Others outright oppose it.

Comments suggesting exploration of merger or other opportunities:

- I'm not knowledgeable enough to know if a merger of the two park district's makes sense, but one park district for the metro area (Kankakee, Bradley, Bourbonnais) would continue to set the example like Chamber consolidation and 911 have done. Kankakee, Bradley and Bourbonnais are really just one place.
- Should the park districts be combined: Perhaps. We have successful examples of the consolidation of the Chambers and 911.
 - If KVPD goes insolvent, what happens to the softball tournaments, parks in key places like Cobb Park, all neighborhood parks.
 - BTPD would be seen as the better organization; better run and more trustworthy.
- There is a lot of overlapping of services between the two districts, especially regarding sports.
- Jump on the fact that the KVPD is going down; have open, honest conversations about advantages of only one park district.
 - A single park district would make it easier to get support from business and industry: only one partnership to consider instead of two. Now, don't give to either...
 - Might qualify for more grants if serving a larger population base. How many grants do we miss because of our size?
 - I personally would like my children intermixing with kids from all demographic groups.

Comments opposing merger or any association with KVPD

- Merger with KVPD would not be welcomed; people in BTPD are possessive about where they live; not open to sharing with diverse groups.
 - Confusion over BTPD and KVPD not being one and the same comes from headlines that say “Park District” instead of KVPD or BTPD.
- A merger of the two park districts is my biggest fear. Don’t want to inherit their problems.
 - Bradley would say: “I don’t want to be part of Kankakee Park District.”
 - Want to get rid of the power of Kankakee
 - Want to get rid of the culture of Kankakee: “We don’t feel as entitled as the people in Kankakee; we pay our own way.”
- BTPD’s biggest challenge right now: “Be proactive to make sure BTPD is not associated with KVPD. Don’t wait and be reactionary.”

CHALLENGES AND ADVICE

Inability to count on taxes to support growth

As Park District already knows, raising taxes to fund improvements is not a feasible strategy and, in fact, a property tax freeze was a potential.

- You can't raise taxes to support growth; Kankakee County's are already too high.
 - Need to attract more industry to area to help support Park District; naming rights.
- No tax increase (right now public will not say "yes" to any tax increase).
- BTPD gets a bad rap for tax rate (higher than school district) and *people don't have the facts about what you do*.
- Taxpayers are wary (reference to KVPD): Taxing bodies are a good thing as long as not used as a personal machine. Do what is right for the community not for any individual leader.
- All people see are taxes...park district rate higher than village (referred to amount for pensions?)
- The biggest challenge the Park District faces is the potential property tax freeze.
- You have to show the value of what you do to taxpayer.
- There are limits to growth. Assess what you have and improve what you have.
 - Address aging facilities; look at example set by Riverside and ONU: updated modern facilities send a positive message.

Winning support for Diamond Point

Although the community leaders are not anti-Diamond Point, the question surfaces about the profitability of Diamond Point and the need to show how it benefits the community by the out-of-town visitors it attracts to our hotels, restaurants, stores.

- Consider a Sports Authority or Sports Commission run through the CVB to drive profits at Diamond Point. Its job would be to bring in leagues; plan events; fill Diamond Point; (fill Legends or any other new facility in the future); coordinate with hotels.
- Many thought/still think that Diamond Point is a waste of taxpayer dollars. Need to explain the economics of it. Share the facts: is it making a profit? How much do visitors spend in local establishments when they are here. How many local groups use it. Picnic facilities? Splash pad?
- Diamond Point drove home the perception that BTPD is too focused on sports.
- You have to show the value of what you do to the taxpayer. Many see/saw no value to Diamond Point.

Winning support of Willowhaven

Except for one community leader who loves Whispering Willows, most (like the general public) are unimpressed, unfamiliar or confused by it. Their reaction drives home the need for a strong marketing plan to sell the value of Whispering Willow once the Oslow grant improvements are completed.

- Willowhaven does nothing to enhance park use. I wish you could move from park to park, run from park to park. When you are in Perry Farm, you can't go anywhere else...and certainly not to WillowHaven.
- Have to do a sell job on improvements to Willowhaven and its good points. Communicate.
 - Started as a controversy; felt it was error...that is pretty much behind us now. But people felt it was nothing by swamp land; and were shocked that a barn had to be brought in from outside the area.
 - Not a good picnic area because it is buggy.
 - *Need good signage at the corners on the way out there; with picture of facility. These signs likely would be on private property but go get permission.*
 - *Marketing materials touting improvements need directions from north, south, east and west. Need that on website, too.*

Today's consumer

Like all organizations selling products and services to today's consumer, the new fast-paced world we live in, in part due to new technology, makes it difficult to get consumers' attention. This makes marketing a bigger challenge than ever.

- You can't control the way society is now; due to technology everyone has turned inward and has blinders on.
- It is difficult today to keep the interest of young people enough to appeal to their parents to get them out to Park District offerings.
- The biggest challenge is how to engage people who are into themselves (including getting them involved in local government).
- People are in their own little bubbles. Don't have time to look at a huge brochure or process it all at once.

Confusion/disagreement on ownership of parks

- For the most part, community leaders unclear on who owns the neighborhood parks in Bourbonnais and Bradley; seem to believe it is the park district.
- Once they realize that the Park District does not own the Bourbonnais and Bradley neighborhood parks, they question the overlapping of services.
 - "What doesn't the Park District run the parks when that is its mission?"
 - "Why does that fall to the villages? Let the park people run the parks."
 - "Seems like an overlapping of services and use of tax dollars."

IDEAS AND SUGGESTIONS

Throughout the community leader interviews, participants shared ideas for new initiatives the Park District might consider. Here is a list of them:

- **Hire a professional grant writer.**
- **Summertime high school bands jazz or pops festival at Perry Farm.** An idea on how to attract many more people to Tuesday night concerts; if child is performing, parents, grandparents, neighbors will show up. Feature multiple high schools from throughout the county.
- **Considering an app?** Look at CVB Bears Training App for ideas. Outsource development.
- **Saturday programs.** Just as focus groups suggested, several in interviews agreed Saturdays are the best days for students and parents to participate in programs.
- **Hispanic night.** If you are looking to connect with minority groups, Bradley school district notes its Hispanic night is successful.
- **Teen Center.** Several noted lack of teen center in area.
- **Hot air balloon show at Perry Farm.**
- **Black light dodge ball.** Quite popular at local church
- **Showcase dance companies, Gary Moore drum and bugle corps, theater companies.**
- **Mini-Ravinia band shell.** For Perry Farm concerts. Could also be used by schools and symphony.
- **Sports life lessons.** Incorporate more into athletics programs than just playing the sport. Have lessons on leadership, being a teamplayer, respect for opponent, building a process to be more successful.
- **Water fountains along Perry Farm trails.**
- **Reformat or trim size of brochure**
 - It is overwhelming; so much in there. Give me the information in chunks...like what is coming up for February; not what is coming up for months in advance. I don't have time to absorb that.
 - Just give me the short-term forecast
- **Stand-alone offerings**
 - "Offer separate, stand-alone offerings on a topic...like on meditation or wellness...offer a series of workshops but let me pick the one or ones I want to attend. *Don't make me commit to every Tuesday.*"
 - Are the exercise classes well attended? If not, perhaps don't offer them because of all the competition in the area for exercise programs; instead focus on wellness with educational workshops?
- **Be part of community.**

Encourage and support neighborhood gatherings; provide something to make it a better event...like a face painter, or games.

Bourbonnais Township Park District

Estimated Cash Position through June 30,2017

Period			Estimated Amount
04/07	Payroll	Actual	(51,255.91)
04/07	Accounts Payable	Actual	(37,103.88)
04/21	Payroll	Actual	(53,875.22)
04/21	Accounts Payable	Actual	(24,708.46)
Apr	Utility EFTs	Estimated	(9,000.00)
Apr	P-Card EFT	Actual	(7,625.05)
Apr	BC/BS EFT	Actual	(16,084.39)
Apr	Credit Card Fees	Estimated	(1,500.00)
Apr	Disbursements		(201,152.91)
Apr	Cash Receipts	Estimated	75,000.00
Apr	Receipts		75,000.00
04/30/17	Estimated Operating Cash Balance		\$ 378,528.83
05/05	Payroll	Estimated	(53,956.83)
05/05	Accounts Payable	Estimated	(28,031.21)
05/19	Payroll	Estimated	(60,000.00)
05/19	Accounts Payable	Estimated	(30,000.00)
May	Utility EFTs	Estimated	(8,500.00)
May	P-Card EFT	Estimated	(15,000.00)
May	Credit Card Fees	Estimated	(2,400.00)
May	Disbursements		(197,888.04)
May	Cash Receipts	Estimated	120,000.00
May	Receipts		120,000.00
05/31/17	Estimated Operating Cash Balance		\$ 300,640.79
06/02	Payroll	Estimated	(64,000.00)
06/16	Payroll	Estimated	(68,000.00)
06/30	Payroll	Estimated	(73,000.00)
06/02	Accounts Payable	Estimated	(75,000.00)
06/16	Accounts Payable	Estimated	(75,000.00)
06/30	Accounts Payable	Estimated	(75,000.00)
Jun	Utility EFTs	Estimated	(10,000.00)
Jun	P-Card EFT	Estimated	(15,000.00)
Jun	Credit Card Fees	Estimated	(2,200.00)
Jun	Disbursements		(440,000.00)
Jun	Cash Receipts	Estimated	110,000.00
Jun	Receipts		110,000.00
06/30/17	Estimated Operating Cash Balance		\$ (29,359.21)