

**Bourbonnais Township Park District
Board of Commissioners Meeting
Willowhaven
1451 N 4000 E Road, Kankakee, IL 60901
July 24, 2017 at 5:30 P.M.**

The July 24, 2017 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Kim Bennett, Clark Gregoire, Anthony Settle, Brian Hebert and Wayne Delabre.

Appointees Present: Paula Jacobi, Dan Borschnack and Hollice Clark

Staff Present: Paula Rogers, Mike Crews, Todd Poole, Nicole Jenkins and Amy DuMontelle

Visitors Present: Summer Intern Kristina Chilsom, William Hengl, Laura

Presentation:

Bumble Bees at Perry Farm and Willowhaven by Kristina Chilsom:

Pride Recognition: N/A

Staff Reports:

Executive Director: – Hollice Clark submitted his monthly Executive Director Report (filed with the July 24, 2017 Board Packet). Along with this report Mr. Clark reported the following:

-Our annual staff picnic was a great success, kudos to my staff for surpassing the goal set for fundraising.

-recent Kubota accident, we will be revisiting policy.

-the district's share of the tax distribution has been received (July 12th)

-the new concessions trailer is done, it will be wrapped soon and equipment will be purchased to stock it for use.

-new policy, events not run by the park district will no longer have park district staff involved

Finance & Personnel – Paula Rogers summarized financials, Tax Levy and Budget.

Exploration Station – Sarah Winkel submitted an update based on a monthly report from Brittaney Beck, for the Exploration Station which is included in the July 24, 2017 Board Packet.

Recreation - Sarah Winkel submitted her monthly Recreation Department Report. This report has been filed with the July 24, 2017 Board Packet.

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the July 24, 2017 Board Packet. A summary of the report was given:

-Picnic tables have been painted and mowing is being kept up with

- We have one more weekend of tournaments
- Seasonal staff is winding down

Parks & Grounds – Todd Poole submitted a monthly Parks and Grounds Report. This report has been filed with the July 24, 2017 Board Packet.

- The new prairie sign has been installed, it looks really great
- The fence to the portico in front of the house has been replaced
- All of the Perry Farm animals have had their regular check-ups and all are doing well

Ad Hoc Committee Reports:

Special Recreation: *No Minutes were submitted*

Living History: *No Minutes were submitted.* Discussion notes from May 17, 2017 have been filed with the July 24, 2017 Board Packet

Consent Agenda:

A motion was made by Settle to approve the consent agenda. Seconded by Gregoire
Roll call: Bennett –Aye, Gregoire -Aye, Hebert – Abstained, Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- June 26, 2017
- Approval of bills
- Committee of the Whole minutes, June 21, 2017
- Committee of the Whole minutes, July 19, 2017
- 2017 Prevailing Wage Ordinance 2017-06

Unfinished Business:

New Business:

Request to serve alcohol at upcoming Park District Special Event (Turkey Trot) A motion was made by Settle to allow the serving of alcohol with the condition of limiting the amount and conducting a meeting afterwards to evaluate the outcome, seconded by Gregoire. Roll call: Bennett -Aye, Gregoire -Aye, Hebert –Aye, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

Approval of Disposal Ordinance 2017-08 (“personal property”, not used/outdated) 1997 Ford Ranger pick-up, will be disposed of upon passage.

A motion was made by Gregoire, seconded by Bennett. Roll call: Bennett -Aye, Gregoire -Aye, Hebert –Aye, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

A motion was made by Settle to reschedule date and time for Budget Hearing on Budget and Appropriation Ordinance 2017-07 for 5:30 on July 27, 2017, at a SPECIAL Board of Commissioners meeting will follow immediately after. Seconded by Bennett. Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

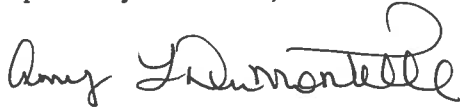
Discussion on the Northfolk Southern Railroad:

- when this section of land was purchased it was the only access point into Willowhaven park
- we do not currently maintain, farmer is mowing and using for access

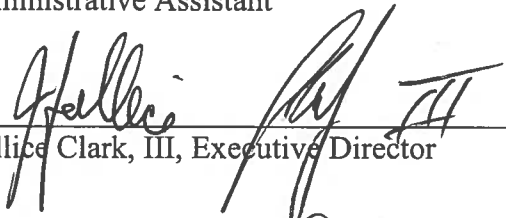
-Michael Larson, Regional Director with Northfolk Railroad would like the district to allow the closure and removal of the private crossing from E 2000 N Rd, they will complete the work and are offering a cash incentive of \$5,000.00 (five thousand dollars and 00/100). Settle made a motion to sign the agreement as offered, Gregoire seconded. Roll call: Bennett -Aye, Gregoire - Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.


Motion to adjourn at the conclusion of the Willowhaven construction tour by Bennett, seconded by Gregoire. All in favor, Motion carried.

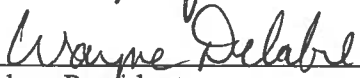
Respectfully submitted,

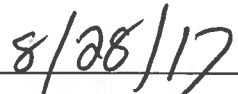


Amy L. DuMontelle,
Administrative Assistant



Hollice Clark, III, Executive Director

Date 8/28/17

Wayne Delabre, President

Date 8/28/17

Minutes approved at the board meeting of August 28, 2017.