

**Bourbonnais Township Park District
Board of Commissioners Meeting
Willowhaven
1451 N 4000 E Road, Kankakee, IL 60901
August 28, 2017 at 5:30 P.M.**

The August 28, 2017 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Kim Bennett, Clark Gregoire, Anthony Settle, Brian Hebert and Wayne Delabre.

Appointees Present: Paula Jacobi, Dan Borschnack and Hollice Clark

Staff Present: Paula Rogers, Mike Crews, Todd Poole, Nicole Jenkins, Frank Cianci, Sarah Winkel

Visitors Present: William Hengl,

Pride Recognition: N/A

Staff Reports:

Executive Director: – Hollice Clark submitted his monthly Executive Director Report (filed with the August 28, 2017 Board Packet). Along with this report Mr. Clark reported the following:

- Acting Out Theater Co. performance of Beauty and the Beast at Perry Farm a well-attended and successful show.
- The original plans of Willowhaven are being reviewed.
- A plan to get water out to the Dog Park is still in the works.
- Putting lime down on the back trails at Willowhaven Park and Nature Center would not only be cost effective, but would preserve the current trails. A special board meeting will be held on August 30, 2017 at 5:30p at the Perry Farm House to further discuss.

Finance & Personnel – Paula Rogers summarized financials May 1, 2017 – July 31, 2017.

Exploration Station – Sarah Winkel submitted an update based on a monthly report from Brittaney Beck, for the Exploration Station which is included in the August 28, 2017 Board Packet. A summary of the report was given:

- The museum is currently closed for its Annual Shutdown. It will re-open on Tuesday, September 12, 2017.
- The museum will return to being open on Sundays 1:00 – 5:00p and closed on Mondays, excluding school holidays.

Recreation - Sarah Winkel submitted her monthly Recreation Department Report. This report has been filed with the August 28, 2017 Board Packet. A summary of the report was given:

- The September – December Brochures were delivered on Friday, August 4, 2017.

- January – April program information is due the week of September 11, 2017.
- The district is working with BBCH's IGNITE program again this year. We are hosting 5 students.
- Before & After School and Preschool have started for the school year.
- Sarah was excited to announce that she and Beau are expecting their first child in January.

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the August 28, 2017 Board Packet.

- Fall restoration of in field lips has begun as well as sod repairs in high traffic areas.
- Spring & Summer Tournaments have wrapped up.
- Fall tournament dates are coming up.
- 15% of lights at Diamond Point are not working. Information was passed out showing specific lights that are out. Recommends this needs to be addressed in the Fall when the ground is hard, not in the Spring when things are wet.

Parks & Grounds – Todd Poole submitted a monthly Parks and Grounds Report. This report has been filed with the August 28, 2017 Board Packet.

- Wrapped up National Night Out and Mustang Car Show.
- Engineered Wood Fiber (EWF) has been installed in the playgrounds.
- The horses will be checked next month to confirm or deny pregnancies.
- Gearing up for Sleepy Hollow.

Ad Hoc Committee Reports:

Special Recreation: Minutes of the June 20 and July 18, 2017 have been filed with the August 28, 2017 Board Packet.

Living History: Minutes of the June 21, 2017 have been filed with the August 28, 2017 Board Packet.

Consent Agenda:

A motion was made by Settle to approve the consent agenda. Seconded by Gregoire
Roll call: Bennett –Aye, Gregoire -Aye, Hebert – Abstained, Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- July 24, 2017
- Approval of minutes for Special Board Meeting- July 27, 2017
- Approval of bills
- Committee of the Whole minutes, August 16, 2017

Unfinished Business:

- Commissioner Emails have been set up and passwords were passed out.
- Information was passed out regarding the outside consultant group Executive Decisions hired to look at programming. President Delabre requested that in the future an opportunity to discuss consultants is given before moving forward.

New Business:

Approval of Disposal Ordinance 2017-09 (“personal property”, not used/outdated)
A motion was made by Settle, seconded by Gregoire. Roll call: Bennett -Aye, Gregoire -Aye, Hebert –Aye, Settle-Aye; Delabre-Aye. Motion carried.

Discussion on the Bonding options for the district:

-Clark presented Bonding options from Speer Financial. The money would be used to cover all the expenses at WillowHaven. Currently there are no other plans for the money. Delabre requested we look at additions early so the budget does not have to be amended.

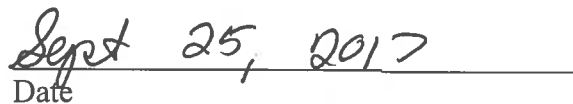
Gregoire made a motion to begin the process of adding "option B" from Speer Financial, Inc. seconded by Settle. Roll Call: Bennett – Aye, Gregoire – Aye, Hebert – No, Settle – Aye, Delabre, Aye. Motion Carries.

Motion to adjourn at the end of the tour of Willowhaven made by Bennett, seconded by Settle. All in favor, Motion carried.

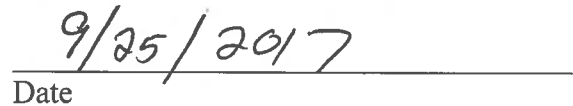
Respectfully submitted,

Sarah Winkel,
Deputy Director


Hollice Clark, III, Executive Director


Date


Wayne Delabre, President


Date

Minutes approved at the board meeting of September 25, 2017.