

**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Exploration Station  
1095 W. Perry St, Bradley IL 60915  
September 25, 2017 at 5:30 P.M.**

The September 25, 2017 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Kim Bennett, Clark Gregoire, Anthony Settle, Brian Hebert and Wayne Delabre.

Appointees Present: Paula Jacobi, Dan Borschnack and Hollice Clark

Staff Present: Paula Rogers, Mike Crews, Todd Poole, Sarah Winkel and Amy DuMontelle

Visitors Present: William Hengl, Bonnie Winnie, David F. Phillips

**Bonds Hearing:**

President Wayne Delabre called to order a public hearing concerning the intent of the Board of Park Commissioners of the Bourbonnais Township Park District, Kankakee, IL, to sell \$1,100,000 General Obligation Limited Tax Park Bonds.

Roll call: Bennett -Aye, Gregoire -Aye, Hebert -Aye, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

**Public comment:** Bonnie Winnie asked why? Concerned with the rate her taxes keep rising. President Delabre explained that the refinancing at a lower rate keeps the overall rate neutral and will not cause taxes to raise.

With no other questions, Gregoire made a motion to close the hearing, Settle seconded. Roll call: Bennett -Aye, Gregoire -Aye, Hebert -Aye, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

**Pride Recognition:** Executive Director Clark presented William Hengl a P.R.I.D.E. Certificate and thanked him for all that he does for the park district. Mr. Hengl thanked the Board.

**Staff Reports:**

**Executive Director:** – Hollice Clark submitted his monthly Executive Director Report (filed with the September 25, 2017 Board Packet). Along with this report Mr. Clark reported the following:

- The Scarecrow Festival was a success, \$777.00 (seven hundred seventy-seven dollars and 00/100) was raised for breast cancer research
- The strategic plan process is moving along. Lorrie Gibson met with the management team on September 11th for a full day retreat. Lorrie is preparing a report.
- Executive Decisions finished their interviews with staff on Thursday September 21st and will be starting to put together their information on programming recommendations for the district.
- This month we released our first Annual Report in a few years. The district has been receiving great reviews concerning the report.

-Sarah Winkel, Justin Glenn and myself will be meeting with the Kankakee Valley Park District September 26th. We are trying to work on partnering with them for our basketball program. Details are still being worked out

-Give Me Shelter event at Perry Farm, September 30, 2017. Gate will open at 2PM. The Salvation Army is appreciative of the park district.

Finance & Personnel – Paula Rogers, financials for May 1, 2017 – August 31, 2017 were included in the September 25, 2017 Board Packet under the Committee of the Whole, September 20, 2017.

Paula explained that she has met with the auditors, the audit should be complete around October 1, 2017.

Exploration Station – Sarah Winkel submitted an update based on a monthly report from Brittaney Beck, for the Exploration Station which is included in the August 28, 2017 Board Packet. A summary of the report was given:

-The annual shut down is over.

Recreation - Sarah Winkel submitted her monthly Recreation Department Report. This report has been filed with the August 28, 2017 Board Packet. A summary of the report was given:

- The first draft of the January to April Brochure has been sent off to the printer.

- Once again we will be adopting two 5th grade classrooms at Bradley West. Every other month, two BTPD staff will do an activity with the students.

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the September 25, 2017 Board Packet. Highlights include:

-Aerification of fields, complete

-Fall restorations have begun

Parks & Grounds – Todd Poole submitted a monthly Parks and Grounds Report. This report has been filed with the August 28, 2017 Board Packet.

-We are preparing for fall. The Rose garden has been replanted and the landscape mulch is down.

-We now have a new zero turn mower lift that enables the staff to perform mower maintenance safely.

- All animals have been checked and all are well. In addition we have 3 new roosters and our horse Misty is pregnant.

#### **Ad Hoc Committee Reports:**

Special Recreation: *no minutes were submitted*

Momence has been approached to partner with the River Valley Special Recreation Association

Living History: Minutes of the August 16, 2017 have been filed with the September 25, 2017 Board Packet.

Park District Liaison Amy DuMontelle handed out a recommendation from the Living History Advisory Committee concerning the annual hiring of a seasonal gardener to specifically take care of the Durham-Perry Farmstead gardens and landscaping. Three quotes for historical signage were also handed out to the Board for review. (handouts included with these minutes)

**Consent Agenda:**

A motion was made by Settle to approve the consent agenda. Seconded by Gregoire  
Roll call: Bennett –Aye, Gregoire -Aye, Hebert – Abstained, Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- August 28, 2017
- Approval of minutes for Special Board Meeting- August 30, 2017
- Committee of the Whole minutes, September 6, 2017
- Committee of the Whole minutes, September 20, 2017
- Approval of bills

**Unfinished Business:**

**New Business:**

After a brief introduction and description of the process by David R. Phillips of Speer Financial, Inc., the 2017 Limited Tax Park Bond RFQ Responses (filed with the September 25, 2017 Board Packet) were reviewed by the Board.

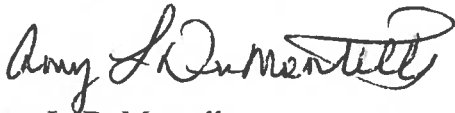
Gregoire made a motion to select D. A. Davidson (lowest quote) as the underwriter for the bond issuance, seconded by Settle. Roll Call: Bennett – Aye, Gregoire – Aye, Hebert – Nay, Settle – Aye, Delabre- Aye. Motion Carries.

Bennett made a motion to approve begin seeking bids for Diamond Point field lighting. Seconded by Settle. Roll Call: Bennett – Aye, Gregoire – Aye, Hebert – Nay, Settle – Aye, Delabre- Aye. Motion Carries.

The OSLAD Grant account, at Peoples Bank, holds our first distribution. These funds will be used to pay construction costs that are currently due. Settle made a motion to approve closing the OSLAD account at Peoples Bank. Seconded by Bennett. Roll Call: Bennett – Aye, Gregoire – Aye, Hebert – Aye, Settle – Aye, Delabre- Aye. All in Favor, Motion Carries.

Motion to adjourn made by Bennett, seconded by Settle. All in favor, Motion carried.

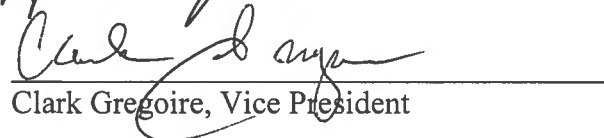
Respectfully submitted,



Amy L. DuMontelle,  
Administrative Assistant

  
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Wallace Clark, III, Executive Director

10/24/17  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Clark Gregoire, Vice President

10/24/17  
\_\_\_\_\_  
Date

Minutes approved at the board meeting of October 23, 2017.