

**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Exploration Station... a children's museum  
1095 W Perry Street, Bourbonnais, IL 60914  
June 26, 2017 at 5:30 P.M.**

The June 26, 2017 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Kim Bennett, Clark Gregoire, Anthony Settle and Wayne Delabre. Brian Hebert was absent.

Appointees Present: Paula Jacobi, Dan Borschnack and Hollice Clark

Staff Present: Sarah Winkel, Paula Rogers, Mike Crews, Todd Poole and Amy DuMontelle

Visitors Present: Becky Soulignie, William Hengl, Mason Schweitzer, media

**Public Comment:**

Becky Soulignie with the Salvation Army Advisory Board would like to request the use of the Perry Farm Park, October 6 and 7, 2017 for an overnight camp out fundraiser for the homeless. Ms. Soulignie handed out homeless statistics and explained that the men's shelter in Kankakee will close as of July 31, 2017. The family shelter will remain open but is in danger of closure. The "sleep out" will be used to raise money and awareness. The Board will discuss further and give Ms. Soulignie an answer within the next few days.

**Pride Recognition:** N/A

**Staff Reports:**

Executive Director: – Hollice Clark submitted his monthly Executive Director Report (filed with the June 26, 2017 Board Packet). Along with this report Mr. Clark reported the following:

- Concerns with the proposed Property Tax Relief Plan were discussed. This not only would freeze property tax levies for four years but would allow voters by referendum to lower levies, raise levies or renew the freeze in increments up to four years. In Addition; the details concerning government consolidation includes allowing Special Districts to be dissolved into either another neighboring special district of the same type or a general purpose local government, within geographic limitations.
- Just a reminder, the Freedom of Information Act and Open Meetings Act training is June 28<sup>th</sup>.
- This is the last year that the district is under contract with our current auditors.
- Destination signs for Diamond Point Park, Skate Plaza, Perry Farm and the Exploration Station. We will be working with the Village of Bourbonnais on this.
- The warehouse we currently lease for storage space may be sold. Will discuss further when we know more.
- Willowhaven construction has begun.

Finance & Personnel – Paula Rogers handed out the following reports along with a memo summarizing financials, Tax Levy and Budget updates:

-Actual vs Budget Overview, May 2016 through March 2017  
-Balance Sheet and Income Statements by Fund, FY2016-17  
*These handouts will be filed with these minutes.*

Exploration Station – Sarah Winkel submitted an update based on a monthly report from Brittany Beck, for the Exploration Station which is included in the June 26, 2017 Board Packet.

Recreation - Sarah Winkel submitted her monthly Recreation Department Report. This report has been filed with the June 26, 2017 Board Packet.

Sarah Winkel added the following:

-The second proof of the September to December 2017 Brochure is done, it should be in mail boxes on or around August 7<sup>th</sup>

-We will have two interns working with the district this summer

-We will be partnering with the Convention and Visitors Bureau the end of July at Bears Camp this year.

-Happy to report good attendance at several recent events/activities: Art in the Park, Family Night Out, Fun Time Day Camp and the BINGO tent during the Friendship Festival in Bourbonnais.

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the June 26, 2017 Board Packet. Highlights from this report were read.

Parks & Grounds – Todd Poole submitted a monthly Parks and Grounds Report. This report has been filed with the June 26, 2017 Board Packet. Highlights from this report were read.

**Ad Hoc Committee Reports:**

Special Recreation: Minutes for April 18, 2017 were submitted and have been filed with the June 26, 2017 Board Packet.

Living History: *No Minutes were submitted.*

**Consent Agenda:**

A motion was made by Settle to approve the consent agenda. Seconded by Gregoire  
Roll call: Bennett –Aye, Gregoire -Aye, Hebert – Absent, Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- May 22, 2017 (*with correction made to the SRA assignment from Settle and Bennett to Settle and Gregoire.*)

- Approval of bills

-2017 Prevailing Wage Ordinance 2017-06

**Unfinished Business:**

**New Business:**

Place of Review Budget Ordinance 2017-07 A motion was made by Gregoire, seconded by Settle. Roll call: Bennett -Aye, Gregoire -Aye, Hebert –Absent, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

A motion was made by Gregoire to set date and time for Budget Hearing on Budget and Appropriation Ordinance 2017-07 at 5:30 on June 24, 2017, the regularly scheduled Board of

Treasurer, Berschback asked if a budget can be passed with a depict. Attorney, Jacobi responded that the budget must be balanced.

Commissioners meeting will follow immediately after. Seconded by Bennett. Roll call: Bennett - Aye, Gregoire -Aye, Hebert – Absent, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

A motion was made by Settle, to approve the Pay Structure Schedule for FY 2017-18, seconded by Bennett. Roll call: Bennett –Aye, Gregoire -Aye, Hebert –Absent, Settle-Aye; Delabre-Aye. Motion carried.

Rental with alcohol at Perry Farm request.

A motion was made by Settle, to authorize the granting of conservation easement and covenant on a section of Willowhaven Park and Nature Center, seconded by Gregoire. Roll call: Bennett - Aye, Gregoire -Aye, Hebert –Absent, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

Per request of Executive Director Clark, a motion was made by Settle, to authorize the purchase of a Pro Force Blower at a cost of \$6840.00 (six thousand eight hundred forty dollars and 00/100). This will be a time saving, two men for one or one and a half hours verses one man for 15 to 30 minutes. Seconded by Gregoire. Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Absent, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

Brief discussion on the Salvation Army request. Sarah Winkel will work with them on safety planning. Consensus of the Board, all agree to allow the use of the Perry Farm Park, October 6 and 7, 2017 for an overnight camp out fundraiser for the homeless.

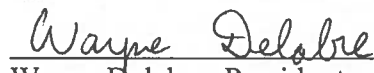
Motion to adjourn at by Bennett, seconded by Settle. All in favor, Motion carried.

Respectfully submitted,

Amy L. DuMontelle,  
Administrative Assistant

  
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Hollice Clark, III, Executive Director

6-26-2017  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Wayne Delabre, President

06-26-2017  
\_\_\_\_\_  
Date

Minutes approved at the board meeting of July 24, 2017.