

**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Exploration Station... a children's museum  
1095 W Perry Street, Bourbonnais, IL 60914  
February 19, 2018 at 5:30 P.M.**

The February 19, 2018 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Kim Bennett, Clark Gregoire, Brian Hebert, Anthony Settle and Wayne Delabre

Appointees Present: Paula Jacobi and Hollice Clark

Staff Present: Dan Borschnack, Paula Rogers, Mike Crews, Todd Poole, Lisa Milton, Nicole Martinez, Trent Walstra and Hanna Teneyuca

Visitors Present: Mr. William Hengl,

**Presentation:** Hollice Clark recognized Nicole Martinez, Trent Walstra and Hanna Teneyuca for going Above and Beyond. Clark received an email from a parent concerning these three employees efforts in making their daughter's day. Clark explained that each will receive a \$25.00 clothing certificate for their efforts.

**Staff Reports:**

**Executive Director:** – Hollice Clark submitted his monthly Executive Director Report (filed with the February 19, 2018 Board Packet).

-Chocolate Tour was another great success. Thank you to Sharon Richardson for an excellent job.

-Naming rights sponsorship at the dog park:

-Starting the process of designing the Perry Farm playground

-Meeting with Dr. Jim Paul with Living History Committee concerns.

**Finance & Personnel** – Paula Rogers submitted her monthly Financial Report and discussed the following reports (*a copy will be filed with these minutes*)

- Balance Sheet and Income Statement by Fund YTD 05/01/17 – 12/31/17

- Income Statement by Department YTD 05/01/17 – 12/31/17

- Income Statement by Special Event YTD 05/01/17 – 12/31/17

**Exploration Station** – Hollice Clark submitted an update based on a monthly report from Brittany Beck, for the Exploration Station which is included in the February 19, 2018 Board Packet.

Recreation – Hollice Clark submitted a monthly Recreation Department Report. This report has been filed with the February 19, 2018 Board Packet. Clark asked if there were any questions concerning the reports that was submitted.

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the February 19, 2018 Board Packet. Highlights include:

- Lighting replacement project is still in progress
- Preventative maintenance on equipment continues
- Building 20 picnic tables for Willowhaven
- 

Parks & Grounds – Todd Poole submitted a monthly Parks and Grounds Report. This report has been filed with the February 19, 2018 Board Packet.

- Continuing snow and ice removal as needed
- Trucks and small motors have been serviced, mowers will be next
- All farm animals have been checked and all are in good health
- Looking forward to Great Lakes Park Training Institute next week the 26<sup>th</sup> and 27<sup>th</sup>.

**Ad Hoc Committee Reports:**

Special Recreation Association: Settle commented that they are still discussing and researching bus options.

Living History: This Committee will meet again on February 21, 2018.

**Consent Agenda:**

A motion was made by Wayne Delabre to approve the consent agenda. Seconded by Bennett. Roll call: Bennett –Aye, Gregoire -Aye, Hebert – Abstain Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- January 22, 2018
- Approval of minutes for Committee of the Whole- January 12, 2018
- Approval of minutes for Committee of the Whole- February 13, 2018
- Approval of bills

**Unfinished Business:**

**New Business:**

No new business

Clark Gregoire and Anthony Settle seconded at 5:45 pm made a motion to enter into Closed Session to discuss the following topics as permitted by State Statute: Items pertaining to 5 ILCS 120/2 (1) (Personnel): The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees.

Items pertaining to 5 ILCS 120/2 (c) (5) (Real Estate): The acquisition or lease of real property or the selling or rental price of real estate.

Gregoire seconded. Roll call: Bennett -Aye, Gregoire -Aye, Hebert -Aye, Settle-Aye; Delabre-Aye. Motion carried.

In: 5:45 P.M

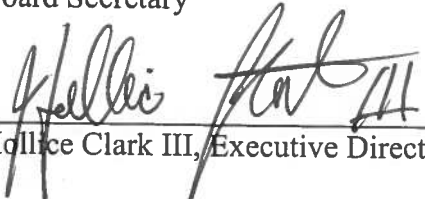
Motion to reconvene out of Executive Session made by Bennett. Seconded by Hebert Roll call: Bennett -Aye, Gregoire -Aye, Hebert - Aye, Settle-Aye; Delabre-Aye. All in Favor, Motion carried.

Out: 6:56 P.M.

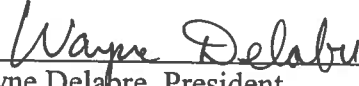
Motion to adjourn made by Settle, seconded by Gregoire. All in favor, Motion carried.

Respectfully submitted,

Hollice Clark III  
Board Secretary

  
\_\_\_\_\_  
Hollice Clark III, Executive Director

4-23-18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Wayne Delabre, President

4-23-18  
\_\_\_\_\_  
Date

Minutes approved at the board meeting of March 26, 2018.