

**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
June 22, 2015 at 5:30 P.M.**

The June 22, 2015 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Kim Bennett, Clark Gregoire, Brian Hebert, Anthony Settle and Wayne Delabre.

Appointees Present: Dan Borschnack, Paula Jacobi and Hollice Clark

Staff Present: Paula Rogers, Frank Cianci, Sarah Winkel, Jen Coronelli, Mike Crews and Amy DuMontelle

Visitors Present: none

Public Comment: - N/A

Pride Recognition: N/A

Presentation of the Bourbonnais Elementary School District Willowhaven movie

Staff Reports:

Executive Director: – Hollice Clark submitted his monthly Executive Director Report (filed with the June 22, 2015 Board Packet). Along with this report Mr. Clark reported the following:

-Lowe's Grant: \$5,000.00 (five thousand dollars and 00/100) of material and labor towards an improvement project for the park district. Management staff has been asked to submit their suggestions to utilize the grant.

-The weather has caused many flooding issues around the park district. The excessive rains have caused areas of Perry Farm trails to close, Willow Haven to shut down, games cancelled at Diamond Point to name a few.

-A visit to Lincolnway Special Recreation Association will be planned soon. This will allow the board to bring back some fresh and possible partnership opportunities.

The board asked to have a cancellation report provided to them regularly for program cancellations.

Recreation:

Reports were submitted from staff members and all reports have been filed with the June 22, 2015 Board Packet, these include:

- June Board Report, Jackie Uphoff
- June Board Report, Jen Coronelli
- WH June 2015, Nicole Jenkins
- June Board Report, Brandi Kaner
- June Board Report, Lisa Milton

Finance & Personnel – Paula Rogers submitted the following:

- a monthly Finance and Personnel Report, a Profit & Loss Budget vs. Actual (May 2014 through April 2015) report
 - a Balance Sheet Prev Year Comparison (as of April 30, 2015), a Profit & Loss Prev Year Comparison (May 2014 through April 2015) report
 - a New Hires/Rehires (as of June 18, 2015) report, a Payroll Comparison FY 2015 vs. FY 2016 report
 - a Diamond Point Tournament Income 2015 (to date) report
- All have been filed with the June 22, 2015 Board Packet.

Exploration Station – Sarah Winkel submitted her monthly report for the Exploration Station which is included in the June 22, 2015 Board Packet. Ms. Winkel addressed the Board with highlights from her monthly report:

- Art in the Park, attendance was over 450 children, thank you to all who made it possible for our community.
- Business After Hours will be Monday July 27, 2015 5:00-7:00 p.m. There will be tours, food and drinks. A dedication ceremony honoring Marilyn O’Flaherty will be at 5:45 p.m.
- July 28, 2015 will mark the 25 year anniversary for the Exploration Station. The party will be that day at 2:00 p.m. with many activities going on both inside and outside.
- The time has come to phase out the animal room. Coming out of Shutdown 2015 what was once the Animal Room, will now be the STEAM Lab (science, technology, engineering, ART and mathematics).
- Friday, July 31 the Exploration Station will be at Bear’s Training Camp with our new Imagination Playground.

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the June 22, 2015 Board Packet. Highlights were given as follows:

- The backstop project preparation for bids is still in progress.
- Work has been completed on the new fence and back walk-thru gate.
- Improvements to gravel parking area for employees and umpires have been done
- The rain has caused parking issues due to the soft ground. A very short discussion was held concerning the cost effectiveness of adding parking space at the Diamond Point facility.

Parks & Grounds – Brent LeBran submitted his monthly Parks and Grounds Report. This report has been filed with the June 22, 2015 Board Packet. Highlights include the following:

- Mowing is top priority right now, considering the rainfall, our maintenance team is doing a great job keeping up.
- New perennials and annuals have been planted around the farm and tree trimming along the trails continues.
- New mower and trailer have arrived and are being used a lot. Thank you to the board

Ad Hoc Committee Reports:

Special Recreation: N/A

Living History: minutes of the May 27, 2015 meeting were submitted and have been filed with the June 22, 2015 Board Packet.

Consent Agenda:

A motion was made by Settle to approve the consent agenda. Seconded by Gregoire
Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Abstain, Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- May 18, 2015
- Committee of the Whole Minutes –June 3, 2015
- Prevailing Wage Ordinance 2015-02
- Approval of bills

Unfinished Business:

A motion was made to approve the FY 2015-16 Budget and Appropriation Ordinance 2015-01 by Settle. Seconded by Bennett. Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. Motion carried.

Approval of the Inter-park Agreement to operate the River Valley Special Recreation Association. This new agreement will have a duration time of 2 (two) years. Attorney, Paula Jacobi explained that at any time, given a 6 (six) month written notice, any park district included in the agreement may withdraw.

A motion was made by Bennett to approve the Inter-park agreement with the River Valley Special Recreation Association. Seconded by Settle. Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. Motion carried.

New Business:

Information on Board Policy 7-003 Non-Resident Fair Share: A change will be made to this policy, we will no longer have both a resident and a non-resident fee, however residents will have a two week lead to sign up for programs offered.

Discussion of the Village of Bourbonnais proposed Tax Incremental Financing District. Will include North Street to Main (T-intersection) to Convent but will not include Olivet University. This will put a 20 (twenty) year freeze a portion of our tax revenues.

Settle made a motion to enter into Closed Session to discuss the following topics as permitted by State Statute: Items pertaining to 5 ILCS 120/2 (1) (Personnel): The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees.

Items pertaining to 5 ILCS 120/2 (c) (5) (Real Estate): The acquisition or lease of real property or the selling or rental price of real estate. AND Items pertaining to 5 ILCS 120/2 (2) (Collective

Bargaining): Collective bargaining matters between the park district and its employees or their representative or deliberations concerning salary schedules for one or more classes of employees. Gregoire seconded. Roll call: Bennett -Aye, Gregoire -Aye, Hebert -Aye, Settle-Aye; Delabre-Aye. Motion carried.

In: 6:30 P.M

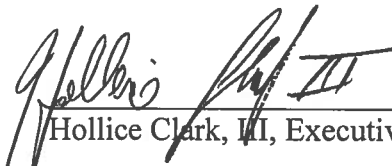
Motion to come out of Executive Session made by Bennett. Seconded by Gregoire. Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. Motion carried.

Out: 6:50 P.M.

Motion to adjourn at by Settle, seconded by Bennett. All in favor, Motion carried.

Respectfully submitted,

Amy L. DuMontelle,
Administrative Assistant



Hollice Clark, III, Executive Director

Date 7/20/2015



Wayne Delabre, President

Date July 20, 2015

Minutes approved at the board meeting of July 20, 2015.