

**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
May 23, 2016 at 5:30 P.M.**

The May 23, 2016 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Clark Gregoire, Brian Hebert, Anthony Settle and Wayne Delabre.
Kim Bennett was absent.

Appointees Present: Dan Borschnack, Paula Jacobi and Hollice Clark

Staff Present: Connie Bretzman and Amy DuMontelle

Visitors Present: John Hasemeyer

Public Comment: N/A

Pride Recognition: Connie Bretzman

Staff Reports:

Executive Director: – Hollice Clark submitted his monthly Executive Director Report (filed with the May 23, 2016 Board Packet). Along with this report Mr. Clark reported the following:

-there was a question concerning the handicapped spaces out a Diamond Point. Andy Howard from Hitchcock Design was asked to research the requirements for ADA parking spaces. We currently have 169 parking spaces and total of 8. Two more than the requirement of the law
- Fair Labor Standards requirement: this month I will be attending a meeting and watching a webinar concerning the new requirement. The law go into effect December 1st. There will be many meetings and discussion concerning these changes. This will be a big change for many of our employees and keeping the morale up will be crucial.

-The partnership with the Village of Bourbonnais is moving forward. We are looking to break ground in July on the Skate Park Plaza. Currently, their attorney is preparing an intergovernmental agreement that will need to be approved by our attorney. Once the review is completed I will be bringing it to the full board for approval.

Finance & Personnel – N/A

Exploration Station – Sarah Winkel submitted her monthly report for the Exploration Station which is included in the May 23, 2016 Board Packet.

Recreation - Sarah Winkel submitted her monthly Recreation Department Report. Reports were also submitted from Recreation Supervisors and included in the Recreation Department Report This report has been filed with the May 23, 2016 Board Packet.

Diamond Point – Mike Crews submitted his monthly Diamond Point Park Report. This report has been filed with the May 23, 2016 Board Packet

Parks & Grounds – Brent LeBran submitted a monthly Parks and Grounds Report. This report has been filed with the May 23, 2016 Board Packet.

Ad Hoc Committee Reports:

Special Recreation: *No Minutes were submitted.*

Living History: *No Minutes were submitted.*

On Monday May 16th, Sarah Winkel, Brent LeBran and Hollice Clark met with Dr. James Paul concerning the signage at Perry Farm that is being recommended by the Living History Committee. The minutes from the meeting have been filed with the May 23, 2016 Board Packet

Consent Agenda:

A motion was made by Settle to approve the consent agenda. Seconded by Gregoire
Roll call: Bennett -Absent, Gregoire -Aye, Hebert – Abstained, Settle-Aye; Delabre-Aye. Motion carried.

- Approval of minutes for Regular Board Meeting- April 25, 2016
- Approval of bills

Unfinished Business: N/A

New Business:

A motion was made by Gregoire to place on review 2016-2017 Budget and Appropriation Ordinance 2016-02. Seconded by Gregoire. Roll call: Bennett -Absent, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. Motion carried.

A motion was made by Gregoire to set date and time for Budget Hearing on Budget and Appropriation Ordinance 2016-02 at 5:30 on June 27, 2016, the regularly scheduled Board of Commissioners meeting will follow immediately after. Seconded by Settle. Roll call: Bennett - Absent, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. Motion carried.

Authorization for the purchase of security cameras for Perry Farm totaling \$41,123.00 (forty-one thousand one hundred twenty-three dollars and 00/100)

This spring we have had a few incidents at Coyne Street that has made the need to increase the use of cameras. As I stated at earlier meetings I have for the past weeks been working with Ruder Electric in placing cameras at Perry Farm. Executive Director, Clark is recommending that we place cameras at Coyne Street, Exploration Station, Village Green, front and behind the Maintenance shop. Paula Jacobi asked if this project went out for bid. Executive Director Clark explained that due to it falling under technology improvements, a bid letting was not required. Settle motioned to approve the purchase of security cameras for Perry Farm totaling \$41,123.00 (forty-one thousand one hundred twenty-three dollars and 00/100). Gregoire seconded. Roll call: Bennett –Aye, Gregoire -Aye, Hebert –Aye, Settle-Aye; Delabre-Aye. Motion carried.

Discussion on IAPD survey questions from the district

Approval of Disposal Ordinance 2016-03. The Exploration Station would request that we donate the items listed on the disposal ordinance to the Multicultural Education Department.

A motion was made by Hebert to pass Disposal Ordinance 2016-03. Seconded by Settle. Roll call: Bennett -Absent, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. Motion carried.

Settle made a motion to enter into Closed Session to discuss the following topics as permitted by State Statute: Items pertaining to 5 ILCS 120/2 (1) (Personnel): The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees.

Items pertaining to 5 ILCS 120/2 (c) (5) (Real Estate): The acquisition or lease of real property or the selling or rental price of real estate. AND Items pertaining to 5 ILCS 120/2 (2).

Gregoire seconded. Roll call: Bennett –Absent, Gregoire -Aye, Hebert -Aye, Settle-Aye; Delabre-Aye. Motion carried.

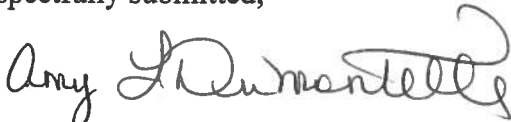
In: 5:55 P.M

Motion to come out of Executive Session made by Settle. Seconded by Gregoire. Roll call: Bennett -Aye, Gregoire -Aye, Hebert – Aye, Settle-Aye; Delabre-Aye. Motion carried.

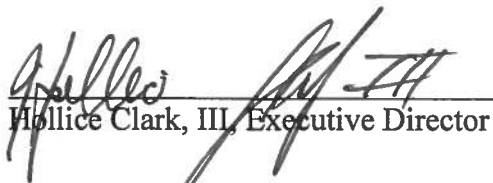
Out: 6:15 P.M.

Motion to adjourn at by Gregoire, seconded by Settle. All in favor, Motion carried.

Respectfully submitted,



Amy L. DuMontelle,
Administrative Assistant



Hollice Clark, III, Executive Director

Date June 27th 2016



Wayne Delabre, President

Date 06-27-16

Minutes approved at the board meeting of June 27, 2016.