



**Bourbonnais Township Park District
Board of Commissioners Committee of the Whole Meeting
Recreation Station
770 E Franklin St, Bradley, IL 60915
February 27, 2024 at 5:30 pm**

On February 27, 2024, President Zinanni called the Board of Commissioners Committee of the Whole Meeting to order at 5:30 pm with the following people present:

Commissioners Present: William Bukowski, Jeff Mullinax, David Sadler, Dave Zinanni

Appointees Present: Amanda Langlois- Board Secretary, John Wilson- Interim Executive Director, Jamie Boyd- Board Attorney

Staff: Kelli Brza, Cherie Smolkovich, Monalisa Keele, Joe Galloy, Annie Scott, Frank Cianci

Interim Executive Directors Report- Wilson stated that on April 6 from 9 am to 1 pm and on April 9th from 6-8 pm the board will have training with Executive Decisions at Perry Farm house. There will also be a Special Board Meeting on March 18th at 6 pm to go over the Executive Director choices to start interviews. At this time the board will go over the candidates for the prospective Commissioner as well. Zinanni then stated that a Grant Park patron is donating 2 alpacas to the park district. She came can visited the farm to see if our facilities would be ok to house them. After discussion, it was agreed that they would be a good fit for the district. She did give 100% guarantee that if it didn't work out, she would take them back. Wilson noted that we are looking into replacing the housing in the pasture, which is way overdue. He added that when the alpacas come, we thought about doing a naming contest with both schools to have the kids name them. Wilson continued that he met with PSI and they will be working on a proposal to check all farmstead structures and see what needs fixing.

Executive Assistant- Langlois stated that if anyone had any questions from her report, to feel free to ask. She just mentioned that if any Commissioner wanted to drive the trails in their own personal vehicle, she now has 4 magnetic BTPD logos that they can use. 2 will be stored in the maintenance shed and 2 will be stored at the farm house.

Director of Marketing- Smolkovich asked if anyone had any questions about her report. She also stated that the St Patrick's Day dinner is right around the corner, March 13th, and she did see that a few of them were registered. If any Commissioner would like to help out at the Easter Egg hunt it is Sat March 23 and we would need you at the Perry Farm maintenance shed at 7 am. Smolkovich also stated that the Splash Valley Membership fees were handed out as well as the proposal in her report to partner with KVPD for our BTPD residents. BTPD would pay the difference for our patrons to buy a membership to Splash Valley. The board will be voting on that tonight.

IT- report was submitted and no questions was asked.

Finance & Personnel- Brza stated that the Finance & Personnel Committee actually met and the meeting notes are included in the report as well as her report if anyone has any questions. She

went over the new treasurer's report with the board as it is easier to understand and read. She also noted that the Job Fair is March 9th from 9 am to 12 pm at the Perry Farm house.

No questions asked about the bills and payroll.

Recreation- Keele gave a brief explanation of what was on her report and went over some programs she is running. Scott stated the Exploration Station has been busy and starting April 1st we will only be offering donation days to residents of the BTPD. Zinanni added that our residents will be excited to hear this.

Parks & Facilities Committee- Galloy stated they are waiting on the skid steer. Wilson added that Stoller's has been in touch and they are having issues getting parts as well as getting the shield for it. Galloy continued and that we are running a district wide annual safety training on Thur. Feb 29th. He also added that he has the proposals for the repairing and replacing doors and frames at Diamond Point that has been put off for quite some time. The estimated cost is \$14,600 to do everything, this will include new steel doors as well as framing.

Wilson gave an update on the maintenance facility. He has been in contact with the Bradley Elementary School and Superintendents and they were taking the information back to school board to get approval. We also met with an FBI representative to get preliminary figures and designs.

Policy Review- This Resolution would reduce the term of the Commissioners from 6 years to 4 years. No questions or comments on this.

Planning Committee- Wilson stated he and Langlois met with Gingrich and it has been decided to include Mixdesigns to see what their ideas would be on the bike path project. We want to make sure we make Perry Farm the best it can be and this bike path is the face of the farm, facing Kennedy Dr. Wilson contacted Senator Haas and he is meeting with her March 15th about the possibility of removing the sidewalk on Kennedy Dr. He will keep everyone posted. Wilson then added that the board will need to determine who will be on the Mixdesigns Local Planning Team. He suggests the ones that are currently on the planning committee. Bukowski stated he would like to be on the committee because it has to do with OSLAD. Zinanni said he could definitely be on that committee.

New Business- no new business at this time.

Public Comment: None

Zinanni asked if there was a motion to go into closed session at 6:13 pm. For the following:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

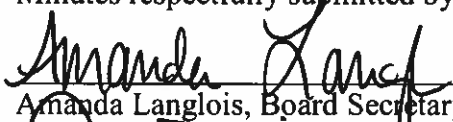
Sadler made the motion and Mullinax second. Roll Call: Sadler-aye, Mullinax-aye, Bukowski-aye, Zinanni-aye. Motion carried.

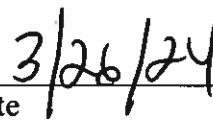
Zinanni asked if there was a motion to reconvene the Committee of the Whole meeting at 6:34 pm. Sadler made the motion and Mullinax seconded. Roll Call: Sadler-aye, Mullinax-aye, Bukowski- aye, Zinanni-aye. Motion carried.

Zinanni then discussed the new organizational chart and new positions that Wilson has brought to the board. He continued stating that Amanda Langlois will be the Deputy Director, Kelli Brza will be the Director of Finance & Personnel and Cheri Smolkovich will be the Director of Recreation & Marketing. Wilson added that these three employees have done an outstanding job and have shown that they are capable of the job responsibilities and it makes more sense to promote within the district. They all three have so much dedication and heart for the district and will make excellent choices for those positions. He also stated that we will be adding a part time marketing assistant as well as a full-time recreation supervisor.

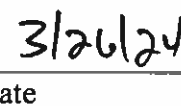
Zinanni asked if there was a motion to adjourn the meeting at 6:38 pm. Bukowski made the motion and Mullinax seconded. Roll Call: Sadler-aye, Mullinax-aye, Bukowski- aye, Zinanni-aye. Motion carried.

Minutes respectfully submitted by Amanda Langlois.


Amanda Langlois, Board Secretary


Date


David Zinanni, President


Date

Minutes approved at the board meeting of March 26, 2024