



**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Recreation Station  
770 E Franklin St, Bradley, IL 60915  
July 25, 2023 at 6 pm.**

On July 25, 2023, President Zinanni called the Board of Commissioners Meeting to order at 6:00 pm with the following people present:

**Commissioners Present:** Dave Sadler, Kelly O'Connor, Bill Bukowski, Jeff Mullinax, Dave Zinanni

**Appointees Present:** Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Jamie Boyd- Board Attorney

**Consent Agenda:**

A motion was made by Sadler and seconded by Bukowski to approve regular Committee of the Whole Minutes June 27, 2023. Roll Call: Sadler- Aye, O'Connor- Aye, Mullinax- Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

A motion to approve Regular Board Meeting Minutes for June 27, 2023 was made by Bukowski, seconded by O'Connor. Roll Call: Sadler- Aye, O'Connor- Aye, Mullinax- Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

**Staff Reports:**

Executive Director- Dr Edward Piatt's report was submitted in the board packet and he briefly went over it as well.

Treasurer's Report- Rob Romo was absent and no report was submitted.

**Ad Hoc Committee Reports:**

Special Recreation- Minutes are attached from their meeting. Piatt added that Zinanni and himself attended the meeting and explained we had new planters for them to utilize and we are looking for new ways to partner with them.

Living History- Zinanni talked to Boyd to see if we have a board policy about Zoom and meetings but we only had a temporary one during Covid. Boyd is researching to see if the group can meet via Zoom since they don't vote or utilize funds at all.

Kankakee County Convention & Visitors Bureau- Piatt stated that Brza, Smolkovich, Langlois and himself went to a luncheon last week which was well attended. We are working with Nicole Gavin to do partnerships with the CVB.

**Unfinished Business:**

**New Business:** Zinanni asked if there was a motion to approve to pay the bills. Mullinax made the motion and Sadler seconded. Roll Call: Mullinax- Aye, O'Connor-Aye, Sadler-Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

Zinanni asked if there was a motion to approve to pay the payroll. Sadler made the motion and O'Connor seconded. Roll Call: Mullinax- Aye, O'Connor-Aye, Sadler-Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

Smolkovich gave a presentation about updating our website. She handed out a packet explaining why we needed to update our website and switch companies and requesting tonight to move forward with Weblinx. This new company would work well with our new app and user friendly. Zinanni stated that it is mentioned in our comprehensive plan to update our website as well. She also talked about the new sign that has been ordered for the Exploration Station.

Zinanni asked if there was a motion to approve the \$16,200.00 proposal for Weblinx. Sadler made the motion and Bukowski seconded. Roll Call: Mullinax- Aye, O'Connor-Aye, Sadler-Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

Zinanni stated that they have talked about the disposal of the machines in the Committee of the Whole meeting. O'Connor asked how does that work and Zinanni said we could trade them in or sell them, depending on the best option for the district. Mullinax made the motion to accept the Disposal Ordinance 23-06, Bukowski seconded. Roll Call: Mullinax-Aye, O'Connor-Aye, Sadler-Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

Zinanni stated he would like to give Boyd the authority to begin the process to surplus the inaccessible easement at Willowhaven, which is less than an acre. We do not use the easement as well. No vote is needed on this.

Zinanni stated that the Board Secretary does a lot of work for the board, after hours and on the weekends. He would like to recommend to pay the Board Secretary the same as the Board Treasury. Langlois thanked the board. Motion by Bukowski seconded by O'Connor. Roll Call: Mullinax-Aye, O'Connor-Aye, Sadler-Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

Zinanni asked if there was a motion to approve the Intergovernmental Agreement with the Kankakee Valley Park District. He requested Langlois to see if they would be willing to take out items #7 & #8, the Indemnifications, if not, we will still sign the agreement. Bukowski made the motion and O'Connor seconded. Roll Call: Mullinax- Aye, O'Connor-Aye, Sadler-Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

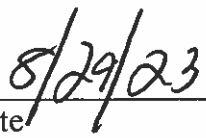
Zinanni was approached by the Village of Bourbonnais and they would like us to sign the letter to support the TIF. Dr Piatt read the letter to everyone. By signing this letter, it would help with partnerships within the village. Everyone agreed to have Dr Piatt sign the letter.

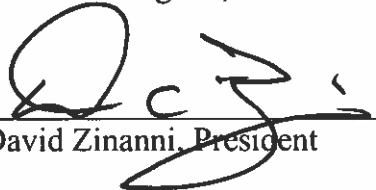
**Public Comment-** None


Motion to adjourn the meeting made by Sadler, seconded by O'Connor. All in favor. Motion Carried. Adjourned at 6:47 pm.

Minutes respectfully submitted by Amanda Langlois.

  
\_\_\_\_\_  
Amanda Langlois, Board Secretary

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
David Zinanni, President

  
\_\_\_\_\_  
Date

Minutes approved at the board meeting of August 29, 2023