



“Enriching the Quality of Life”

**Bourbonnais Township
PARK DISTRICT**

Please be sure to read each item! This is important information that you need to be aware of:

1. BTPD reserves the right to change field assignments when necessary.
2. Insurance certificates need to be turned in at least 48 hours prior to reservation.
3. If you cancel within 24 hours of your reservation, you will not receive refund or credit. Applies to all rentals, even if they are done with 48 hours. *Example: You call on Monday for a practice on Wednesday and then call back on Tuesday to cancel or change it, no refund or credit will be given.*
4. If we have to cancel, you will always receive a full refund.
5. No driving on sidewalk or grass. All vehicles must stay in the parking lot. No vehicles allowed in the back as well.
6. All rentals must be paid prior to use of field(s).
7. If you schedule a practice and end up having a game/scrimmage, you will be charged the game rate **PLUS** a \$25 admin fee. Be sure to schedule your “practice” as a practice and your “game/scrimmage” as a game/scrimmage.

APPLICANT: _____ DATE: _____

BTPD: _____ DATE: _____